

Contractor Parking

Permit Request Form

Project Information

Completed by University Project Manager or Coordinator

Project Name	Project Number
OSU Project Manager	Office Phone
Email	Mobile Phone

Contractor Information

Employee Name	Company				
License Plate	Make/Model	State			
Job Start Date	Job End Date	Permit Type	CVA-G	CVA	CVB

.....

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University Approval

Signature/Date University Project Manager or Coordinator

Contractor Permit Information

Contractor vehicles (except for heavy machinery such as cranes, dump trucks, and front-end loaders) must have a valid contractor parking permit at all times, whether parked inside or outside of the project's construction fence. There is no parking in designated patient garages in the medical center.

Instructions

The primary coordinator for contractor parking approval is the university project manager or coordinator. The university representative should complete and sign this form and return it to the contractor. The completed form should then be taken by the contractor to the CampusParc Customer Service Center to complete the permit purchase.

Cash, business or certified checks, and credit cards are accepted.

If additional space is required, attach the requested information on a separate sheet of paper.

Permit Types

Contractor permits are available for purchase in monthly and permit-year (August 1 – July 31) increments.

CVA-G · Permit provides access to fenced project site and any unrestricted[†] surface lot space. Additionally, garage access is provided. Keycard-specific access information is available in the *Documents* section at osu.campusparc.com.

Available to the primary contractor's project supervisors, managers, and foreman

CVA · Permit provides access to fenced project site and any unrestricted[†] surface lot space.

Available to the primary contractor's project supervisors, managers, and foreman

CVB · Permit provides access to any unrestricted[†] Buckeye Lot or West Campus surface lot space. Off-peak^{††} access to any unrestricted surface lot space is also provided.

[†]Accessible, state vehicle, and reserved spaces are restricted to authorized vehicles only.

^{††}4 p.m. – 3 a.m. weekdays, all day weekends and holidays