

# PARKING PERMIT AFFIDAVIT FORM

## CUSTOMER INFORMATION

DATE \_\_\_\_\_  
NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
E-MAIL \_\_\_\_\_  
PHONE \_\_\_\_\_ OSUID \_\_\_\_\_

PLACE DRIVERS  
LICENSE HERE

Please select one option, which best describes the status of your permit:

- LOST/UNOBTAINABLE** - No longer in your possession.
- LOST VIA US MAIL** - Your permit did not arrive to your home address via US Mail.
- STOLEN** - The permit was taken from you possession by unlawful means either by theft or other criminal acts.  
*Please Note: If the stolen permit is recovered, you may be contacted by CampusParc or the Police to complete needed paperwork.*

**EXPLANATION** - If your permit was lost or stolen please provide a brief explanation as to last known whereabouts.

\_\_\_\_\_  
\_\_\_\_\_

## VERIFICATION OF INFORMATION

Please carefully read the below statements and place a check next to each after reading. Your signature verifies the information supplied is valid and truthful.

I, \_\_\_\_\_, certify the information I have provided CampusParc is correct and valid. If any information is found to be knowingly false or inaccurate, I assume the responsibility for any violations(s) accrued during the illegal distribution of my original, or newly issued parking permit. By my certification, CampusParc holds the right to seek legal action, up to and including criminal prosecution, for the unauthorized use of either parking permit. CampusParc also holds the right to revoke my parking privileges for up to one year.

- I further understand that by signing this document, I am placing my original permit into "invalid" status. In the event the parking permit is discovered in use, the vehicle in which the permit is displayed will be impounded immediately and /or fine assessed and the parking permit confiscated. This includes vehicles in which I own, operate and/or may have registered with CampusParc.
- If I located the original permit, I will destroy the permit or return it to the CampusParc office. I will not personally use, nor distribute, my original permit to another individual.
- I understand a replacement fee of \$ \_\_\_\_\_ will be assessed at this time.

Please wait for instructions from Notary BEFORE signing.

## PERMIT INFORMATION

Section to be completed by a CampusParc Representative.

ORIGINAL \_\_\_\_\_

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

REPLACEMENT \_\_\_\_\_

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

## NOTARY PUBLIC

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_